**TOUCHSTONE**

 **PERSON SPECIFICATION**

 **LIVE WELL LEEDS – SERVICE USER CONSULTANT**

* The **Essential Criteria** are the skills, experience, knowledge etc. that you must show you have to be considered for the job.
* The **Desirable Criteria** will help us to decide between candidates who meet all of the Essential Criteria.
* The **Method of Assessment** column shows how we want you to give us evidence that you meet the Essential and/or Desirable Criteria.

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|  | **ESSENTIAL CRITERIA** | **METHOD OF ASSESSMENT** | **DESIRABLE CRITERIA** | **METHOD OF ASSESSMENT** |
| **SKILLS** | * Good people skills, meaning that you can listen to, communicate and empathise with others and build strong relationships
* Good verbal communication skills, which let you effectively listen and talk to a wide variety of people with lived experience of mental health
* Experience of supporting and facilitating groups
* Leadership skills, meaning that you can bring people together to work towards a shared goal
* Good organisational skills, including the ability to prioritise tasks and plan your time effectively
* Basic level of skills in using Microsoft Office, virtual media and the internet

 | Application form and interview | * A spoken community language
* Good written skills
* Good analytical skills, meaning you can spot patterns, trends and meaning, evaluate information and make decisions based on evidence
 | Application form and interview |
| **EXPERIENCE** | * Experience of using mental health services
* Experience of working in your community, including communicating with, working with or leading other community members. The community might be people who live in the same place as you, or it might be a group which has come together around a shared interest, experience or cause
* Working as part of a team.
 | Application form and interview | * Experience of using Live Well Leeds Service
* Experience of designing and/or carrying out any kind of research
 | Application form and interview |
| **KNOWLEDGE/****UNDERSTANDING** | * A basic understanding of the principles of coproduction
* A basic knowledge of the mental health system in Leeds and how it works
* An understanding of how inequalities in society lead to unfair and avoidable inequalities in mental health
 | Application form and interview |  | Application form and interview |
| **ATTITUDES AND DISPOSITION** | * Commitment to the values and aims of Touchstone and Live Well Leeds
* Passionate about shaping mental health services in Leeds
* Friendly and approachable, treating others with the same kindness you would hope to receive
* Open to new ways of working and experimentation
* Curious and excited to learn
* Positive and enthusiastic, committed to finding ways around challenges and problems
* Committed to respecting, championing and celebrating diversity, inclusion and anti-discriminatory/anti-oppressive practices.
* Willingness to be managed and supervised.
* Commitment to reflective practice and personal responsibility and promoting this with other people.
* Commitment to keep confidences, within Touchstone policies.
 | Application form and interview |  | Application form and interview |
| **EQUAL OPPORTUNITIES** | * Able to recognise discrimination and willing to put into practice Touchstone’s Equality Policies
* Sensitive to the needs of disadvantaged groups in the planning and delivery of services.
* A commitment to providing high quality services to the diverse communities of Leeds
 | Application form and interview |  | Application form and interview |